



Common Sense Building Services, Inc.

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

NAME(Last, First, Middle) _____

Address _____

City _____ State _____ Zip _____

Primary Phone(_____) _____ Other Phone(_____) _____

Position desired _____ Salary Desired _____

Date Available _____ How did you learn of this position? _____

Can you provide verification you are legally eligible for U.S. employment? _____

Are you over 18 years old? _____ Have you previously been employed by C.S.B.S.? _____

If so Dates of employment _____ Position _____

Do you know anyone now employed by C.S.B.S., Inc.? _____

If so, give name(s) _____

EDUCATION

High School/GED _____

Technical, Trade, or Business, School _____

College/University _____

EMPLOYMENT HISTORY (list most recent position first)

Employer _____ Phone(_____) _____

Address _____ Employed from month/year _____

Supervisor _____ Employed to month/year _____

Reason for leaving _____ May we contact present employer? _____

Job title and responsibilities _____

Employer _____ Phone(_____) _____

Address _____ Employed from month/year _____

Supervisor _____ Employed to month/year _____

Reason for leaving _____

Job title and responsibilities _____

Employer _____ Phone(_____) _____

Address _____ Employed from month/year _____

Supervisor _____ Employed to month/year _____

Reason for leaving _____

Job title and responsibilities _____

REFERENCES (LIST THREE PROFESSIONAL OR WORK RELATED REFERENCES)

Name _____ Phone(_____) _____

Name _____ Phone(_____) _____

Name _____ Phone(_____) _____

PLEASE READ THE FOLLOWING CAREFULLY

I certify that all information given by me on this application and any material provided during the interview process are true and correct. I understand that false or misleading statements made by me or omissions of any kind on this application or in any materials provided during the interview process are sufficient cause for denial of employment or for dismissal if I am already employed no matter when the misleading statements or omissions are discovered.

I authorize Common Sense Building Services, Inc. to investigate all information contained in this application and any materials provided during the interview process. The employers, schools, or individuals named are authorized to give information regarding my employment character, and qualifications and are hereby released from all liability for issuing such information.

I understand that if I am hired, my employment is "at will" and it is not for any definite period of time **and is not governed by any contract**, written or oral. I am free to terminate my employment at any time for any reason, as is Common Sense Building Services, Inc. I understand that no one has authority to offer me employment on any other basis, unless the offer is made in writing and signed by the president of Common Sense Building Services, Inc.

Applicant's Signature _____ **Date** _____